

**Angelina College**  
**Liberal Arts Division**  
**Spanish 1411.I01 – Beginning Spanish I**  
**Collaborate Sessions: Tuesdays, 6:30 pm**  
**Instructional Syllabus Spring 2018**

**I. Basic Course Information**

**A. Course Description** (as stated in the bulletin, including credit hours)

Four hours credit. Basic Spanish language skills in listening, speaking, reading, and writing within a cultural framework. Students will acquire the vocabulary and grammatical structures necessary to communicate and comprehend at the beginner level. Three lecture and two lab hours each week. Lab fee.

**B. Intended Audience**

Spanish 1411 is an academic course designed for students without prior knowledge of the language. This course satisfies four credit hours of Foreign Languages requirements at most institutions of higher education.

**C. Instructor**

**Name:** Bill Monds

**Office:** Online

**Office hours:** TBA (or by appt. virtually)

**Telephone:** See Ms. Alegria

**Fax:**

**E-mail:** [bmonds@angelina.edu](mailto:bmonds@angelina.edu)

**D. Meeting Times & Locations:** See above

**II. Intended Student Outcomes**

**A. Core Objectives Required for this Course**

1. **Critical Thinking:** to include creative thinking, innovation, inquiry and analysis, evaluation and synthesis of information.
2. **Communication:** to include effective development, interpretation and expression of ideas through written, oral, and visual communication.
3. **Social Responsibility:** to include intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities.

4. **Personal Responsibility:** to include the ability to connect choices and actions, engage in ethical decision-making concerning course policies, student behavior and classroom conduct.

**B. Course Learning Outcomes** (found in the Texas Higher Education Coordinating Board document titled: Lower Division Academic Course Guide Manual, SPR 2016)

Upon successful completion of this course, students will:

1. Engage in conversations using level-appropriate grammatical structures including narrating events that take place in the present and producing questions and responses on a variety of topics dealing with everyday life.
2. Demonstrate understanding of level-appropriate spoken Spanish.
3. Write simple sentences and organize them into short paragraphs.
4. Read and comprehend level-appropriate texts.
5. Identify and discuss traditions, customs and values of the Hispanic world.
6. Compare and contrast the traditions, customs and values of the Hispanic world with characteristics of their own culture.

### **III. Assessments for the Core Objectives**

- A. Critical Thinking:** Students will acquire the basics of Spanish vocabulary and grammar. They will compare and contrast what they have learned about Spanish grammar and vocabulary with English grammar and vocabulary. The AC Institutional rubric will be used to assess critical thinking skills in grammar and vocabulary comparisons as demonstrated through short answers to questions on a comparative language section of the final exam.
- B. Communication Skills:** Students will write sentences in Spanish and organize them into short paragraphs. They will demonstrate the ability to engage in conversations using level-appropriate grammatical structures, including narrating events that take place in the present and producing questions and answers on a variety of topics dealing with everyday life. Students will demonstrate the ability to use visual cues to present information about persons, places, or objects. A specialized grading rubric reflecting the standards on the AC Institutional rubric will be used to assess written skills as demonstrated through answers to essay prompts, and to assess oral and visual communication skills as demonstrated through an oral presentation, skit, or interview.
- C. Social Responsibility:** Students will demonstrate their ability to identify traditions, customs, and values of the Hispanic world, as well as the ability to compare and contrast these traditions, customs, and values with characteristics of their own culture and reflect on these differences. Short answers to questions on a section embedded on an exam will be used to assess social responsibility as defined on the AC Institutional rubric.

**D. Personal Responsibility:** Students will be expected to demonstrate personal responsibility by behaving in a way that reflects the standards stated in the AC Institutional rubric. Students will be assessed through a combination a self-reflection and self-evaluation of how their actions correspond to the class participation guidelines based on the AC rubric and the instructor’s observation of the accuracy of these self-reflections and evaluations.

#### **IV. Instructional Procedures**

Methodologies that may be utilized in presenting course content include in-class interaction, Collaborate interaction or pre-recorded interaction for playback online; online lab instruction; paper-and-pencil and online grammar, vocabulary, listening, speaking, and culture exercises; student chat activities; asynchronous online discussions, and student presentations in class or via video connection to groups or to the instructor only.

#### **V. Course Requirements and Policies**

##### **A. Required Textbook, Materials and Equipment**

**etext / online lab code 24 months access:** *Portales* by José Blanco, Vistas. (Access good for 1411, 1412, and 2311). For those waiting on financial aid, you can register and I can grant you temporary access. There is no excuse for not beginning work immediately. [www.vhlcentral.com](http://www.vhlcentral.com)

**Angelina College’s Blackboard:**  
<http://angelina.blackboard.com>

Computer with internet access and a microphone. For online classes, access to a computer with a webcam is required.

##### **B. Assignments (course requirements)**

6 exams	30%
Composition	10%
Oral interview	10% (at a scheduled time with me)
Skit or presentation	10% (to be done in class or on Collaborate)
Quizzes	10% (all assignments listed on the Portales calendar)
gramática y vocabulario	
log	10%
communication and culture	
log	10%
participation	10% (attendance at Collaborate sessions or alternate activities as posted on Blackboard for the week, self-evaluation)
Total:	100%

**Exams** – Exam 1 will cover lección 1. Exam 2 will cover lección 2. Exam 2 will cover lección 3. Exam 3 lección 4. Exam 4 will cover lección 5. Exam 6 will cover lección 6. Regular online engagement, timely completion of online assignments and practice are key to success in this course.

**Oral interview** – The oral interview will consist of answering questions asked in Spanish in complete sentences in Spanish. They will be questions that we will have worked on in in class or on Collaborate.

**Skit or oral presentation** – This component allows for a lot of freedom. The topic will be approved by the instructor and a rough draft will be turned in for feedback.

**Quizzes** – Quizzes are **the assignments posted on the Portales calendar**. Quizzes may be repeated for a higher grade up until the corresponding exam.

**Grammar and vocab log**

**and communication log** – These will serve as study guides and will receive a completion grade. They can be completed by doing the online lab work and / or by using other resources.

**Writing assignments** – Composition grades will be assigned on the basis of the final draft, however, grades will be lowered by ten points for failure to turn in a rough draft.

**Class Participation Guidelines** – Students will carefully read the following guidelines and hand in a self-evaluation once or twice during the semester (when assigned).

90 – 100 – Arrives to all Collaborate sessions on time, or completes the alternate communicative activity listed on Blackboard for the week, and listens attentively when others are speaking. Actively participates in all activities using as much Spanish as possible during the question and answer activities. Comes to class with any preparation exercises completed. (Impressive work / Obviously does a lot of outside preparation in order to participate far beyond the average).

80 – 89 – Arrives to almost all Collaborate sessions on time, or completes the alternate communicative activity listed on Blackboard for the week, and listens attentively when others are speaking. Almost always participates actively in all activities. Uses Spanish most of the time. (Does more than what is expected / Participates with obvious enthusiasm).

70 – 79 – Participates sufficiently in almost all Collaborate sessions or alternate communicative activities, but does not make the effort to do more than is required. (Does what is expected).

60 – 69 – Does not always participate in classroom activities or listen as attentively as would be desired. Uses English at some times when Spanish should be used.

0 – 59 – Not actively engaged in learning.

**Course Policies** (This course conforms to the policies of Angelina College as stated in the Angelina College Handbook).

**1. Educational Accommodations:** If you have a disability (as cited in Section 504 of the Rehabilitation Act of 1973 or Title II of the Americans with Disabilities Act of 1990) that may affect your participation in this class, you may fill out the Educational Accommodations application within your AC Portal, under the “Student Services” tab. A Student Success team member will contact you once the application is received. At a post-secondary institution, you must self-identify as a person with a disability in order to receive services; for questions regarding the application process you can visit the Office of Student Success and Inclusion in the Student Center (205A); text 936.463.8078; or email [access@angelina.edu](mailto:access@angelina.edu). To report any complaints of discrimination related to a disability, you should contact Mr. Steve Hudman, Dean of Student Affairs, in Room 101 of the Student Center. You may also contact Dean Hudman by calling (936) 633-5292 or by emailing [shudman@angelina.edu](mailto:shudman@angelina.edu).

Angelina College (AC) admits students without regard to race, color, religion, national origin, sex, disability, or age. Inquiries regarding the non-discrimination policies of AC should be directed to Dr. Cynthia Casparis, Vice President and Dean of Instruction, 3500 South First, Lufkin, TX 75904; telephone, 936-633-5201.

**2. Attendance: Excessive absences are defined as three or more consecutive absences or four or more cumulative absences from regularly scheduled class periods. Virtual classes must document equivalent participation. The summer terms call for two or more consecutive, or three or more cumulative absences. A three-hour night class counts as two class periods.**

**Students will not be dropped and will be allowed to make up work for absences because of (1) College District (including early college high school) authorized and sponsored activities, and (2) religious holy days. It is the student’s responsibility to arrange for make-up work with the instructor and to complete it within a reasonable time.**

**In accordance with the Texas Education Code, each student is allowed to be absent from a class for the observance of a religious holy day. A “religious holy day” means a holy day observed by a religion whose places of worship are exempt from property taxation under Section 11.20, Tax Code. The student must notify the instructor of each class of the anticipated absence not**

**later than the 15th calendar day after the first day of the semester. A student who is excused under this section must complete all assignments or missed examinations at the direction of the instructor.**

**Please note that the excused absence policy includes absences for early college high school activities.**

3. Because interaction is necessary to learn many language skills, students are expected to attend all classes. Since this is not always possible due to illness or other circumstances, **one absence will be automatically excused. Any additional absences will lower a student's participation grade by ten percentage points. If a student misses more than one class due to unavoidable circumstances, he or she should discuss the possibility of making up these participation points with the instructor.** All work is expected to be turned in on time. If a student has unavoidable absences he or she must contact the instructor immediately to discuss making up the work. If at all possible an appropriate excuse should be supported by documentation, for example, a doctor's note or verification of participation in a university sponsored event. Make sure your work schedule and travel plans do not interfere with attendance. **Please realize that if a day of class is missed, the material gone over during that class period may not be reviewed in class.** It is the student's responsibility to go over anything missed by reading the book, using Internet sites, getting help in the lab, or by consulting with me during my office hours. **Expect to spend at least two hours outside of class and lab on homework and study for every hour spent in class. In this Internet course, "class" means one hour of individual learning on the lab (learn and explore) and one hour of Collaborate or alternate communicative assignment. Lab should be one hour of listening activities. Beyond this, six hours per week should be spend on practice / study activities.**

Each student will be expected to behave in a manner that will allow him or her and his or her classmates to gain as much as possible from the classroom activities. This class will require much participation in small groups, but when I am lecturing or when another student is speaking during activities that involve the entire class, it is expected that all students will listen attentively and refrain from acting in any manner which may be distracting to others, for example, any type of cell phone use. **Students are expected to have cell phones turned off or silenced and stored out of site (unless being used with permission for a classroom activity).** Respectful behavior is expected at all times. Any discussion of policies or individual concerns not having to do with questions over content will take place outside of class time in order to allow all classroom time to be used for activities directed at the learning of the subject matter. Any student who should refuse to behave in a manner appropriate to the classroom environment will be asked to leave the class for the day and discuss the issue with me during office hours.

No food may be consumed in the classroom unless there is a special circumstance approved by the instructor and site facilitator.

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**Academic Freedom:** The study of another language and culture frequently questions, researches, evaluates and assesses controversial issues. The classroom may serve as a forum for the presentation of a variety of ideas, none of which are intended injuriously.

**VI. Course Outline: Description of the Course Activities, including Dates, Schedules, and Deadlines**

Please refer to the separate *Portales* course calendar.

**VII. Evaluation and Grading  
Grading Scale**

90-100 percent	A
80-89 percent	B
70-79 percent	C
60-69 percent	D
59 percent and below	F

The instructor may modify the provisions of this syllabus to meet special circumstances, and the class will be informed of any modifications in advance on Blackboard.